

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION**  
**BOARD MEETING**  
**NOVEMBER 11, 2021 2:00 PM**

**DIRECTORS PRESENT WERE:**

Ernie DeWinne            Billy Wilson            David Kelley

**OTHERS IN ATTENDANCE WERE:**

Joe Ortega            Karen Antill            Joan Hutchinson

There being a quorum present, the meeting was called to order by the Vice President Billy Wilson at 2:00 PM, November 11, 2021.

**MINUTES:** Directors read the Minutes of the previous meeting of October 14, 2021.

**MOTION:** Ernie DeWinne made a motion to accept the Minutes of the meeting of October 14, 2021. David Kelley seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

**TREASURER'S REPORT:** Ernie DeWinne presented the financial reports of October 2021 to the Board, noting that the WSC continues to be in good condition, financially. The Board and guests reviewed.

**MOTION:** David Kelley made a motion to accept the Treasurer's report as presented, seconded by Billy Wilson- The BOD voted unanimously to accept the report, and the motion passed.

**OPERATIONS REPORTS:**

**Field Operations:** Joe Ortega reported that they finished up three new water taps, pressured up and flushed 600 feet of new line in Unit 7, and repaired three (3) service line leaks off the mains. One of the service line leaks was caused by a delivery of grass at a DR Horton home, the Board discussed and will invoice DR Horton \$150.00 for the broken curve stop and labor; this will be taken out of their membership fee. Joe reported that the backhoe is down again with two (2) cylinders leaking on the bucket; Joe A took them in to be repaired. Joe reported that he found the lock busted at Plant #2 and nothing looked out of place. Billy Wilson donated and put in two (2) commercial grade locks. Joe advised that they have been mowing, trimming and helping customer find leaks between the water meters and their homes. Joe reported he has had a few 811 locate requests for new projects and has marked all the water lines for them. Joe reported that he had to put new tires on the air compressor as they were rotten. Joe advised that he would like to see about purchasing a dump trailer to help save time and labor when moving brick pavers, sand and other things in the future. The Board discussed the possibility of purchasing a dump trailer and charging 50% of the maintenance to the DRROA since Joe would be using it on projects for them as well. Ernie will put this item on the December agenda.

**Office Operations:** Karen Antill reported that it has been business as usual, billing, payments, quarterly reports, monthly reports, checking meters daily and making calls to people that have excess water running through their meters among other daily duties, and training Deborah on DRROA duties. Karen thanked Susie Crews for stamping and stuffing envelopes for the Stage III Watering Restrictions and Barbara Weber for putting postage on the monthly bills while Karen was at the hospital.

**Class C Licensed Operator:** Billy Wilson read over John Hegemier's report. John reported that he has located and described critical load facilities and sent the information to the PUC, BEC and to the Bandera County Emergency Coordinator. John reported that he is working on the Emergency Preparedness Plan (EPP) which must be submitted by March 1<sup>st</sup> and implemented by July 1<sup>st</sup> 2022. John will be taking a Zoom class on how to prepare the EPP.  
Upcoming: 4<sup>th</sup> Quarter DLQOR.

**ITEMS FOR DISCUSSION AND BOARD ACTION:**

**OLD BUSINESS:**

- A. Discuss and review water use restrictions and stages – Ernie reported that the pumping went up a little bit on all wells since the previous month, but still below the TCEQ level guidelines, and suggests that we continue the Stage III Mandatory Use Restrictions until the water table improves and well # 7 which has been drilled into the lower trinity is approved for use by the TCEQ. The Board discussed and will continue in Stage III Mandatory Use and review it again at the next board meeting.

- B. Update on plant #1 electrical upgrades – Joe advised that he met with Carl from Waterboyz to check to see where the compressor and parts are; Joe was advised that the compressor and parts are on the way and will be installed when they come in. Billy Wilson advised that they are going to add a green light at plant #1 so when you drive by and see the green light on you know it's operating properly; no green light means it's not operating properly.  
Billy reported that well #1 went down on November 9<sup>th</sup> at 4am and Waterboyz is working on it right now. Billy advised that they pulled out the pump, motor and tubing and are installing new ones. They decided to go with a 2" tubing instead of the 1 ½" tubing that was pulled out as 2" tubing is more readily available. They will also try to go a little deeper with the pump which previously sat 140' below the water level. Billy advised that well #1 should be up this evening, Joe is filling up the tank and once he gets about 4' in the tank, they can turn on the booster pump. But in the meantime, they were able to keep it pressured up and supply enough water to everyone by slightly opening up the valve between the upper and lower system. Billy also advised that they will need to start weatherizing and move some plumbing inside, wrap a blanket around the faucet, and put heat tape on the riser of the well so it won't burst the meter off the well.
- C. Update on status of water system map – Tabled until a future meeting.
- D. Discuss future well locations – Tabled until a future meeting.
- E. Discuss plans and take action on severe weather conditions plan –Tabled until a future meeting.
- F. Report of corrective action on the employee retirement program – Ernie DeWinne advised that he spoke with Anthony at Edward Jones and he will be calling the employees to come in and set up their new accounts.
- G. Update on Well #7 – Joe reported that he has framed and put in re-bar for the slab for well #7 which will be poured Monday. The slab will be brushed so it won't be as slick and will have both pins cemented in. Billy advised that well #7 is pumping about 50 gpm at the present time and as the screen clears it could go up to 60 gpm or better. Billy advised that the cement is good and has a good bond which takes over a year to cure. Billy advised that it will probably be February or March before well #7 is finished and approved for use by TCEQ.
- H. Discuss heater, pressure tank and compressor for plant #1 – The Board discussed and will try to find an electrician to put in the new heaters at the plants.

**NEW BUSINESS:**

- A. Update on Generator planning for Plant #3- Billy Wilson advised that he is adding up what we need to power at Plant #3 and believes we will need to purchase a 480-kwh generator. Billy will give the information to our Engineer and see if he can get a recommendation by the next board meeting.

**MEMBERSHIP COMMENTS:** No membership comments

**ADJOURNMENT:** There being no further comments, Ernie DeWinne made a motion to adjourn the meeting, seconded by David Kelley. The BOD voted unanimously to adjourn the meeting at 2:47 PM.

The next regular BOD meeting will be held on December 9, 2021, at 2:00 p.m.

BRRWSC PRESIDENT, BONNIE TIDBALL \_\_\_\_\_

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE \_\_\_\_\_